



ASHIKA CREDIT CAPITAL LIMITED

POLICY FOR ARCHIVAL OF DOCUMENTS

(PURSUANT TO REGULATION 30(8) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015)

PREFACE & SCOPE

Securities and Exchange Board of India (SEBI) vide its notification issued on 2nd September 2015 has repealed the clauses under Listing Agreement entered into by the companies with Stock Exchanges and has put in place SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 to come into force from the 90th day from the date of publication in the Official Gazette (i.e. 1st December 2015).

In terms of Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 every Listed Company is required to upload on its website, all such events/information which has been disclosed to the stock exchange(s) for a minimum period of 5(five) years and thereafter as per the archival policy of such Company, as disclosed on its website.

The Board of Directors (the "Board") of Ashika Credit Capital Limited (the "Company") has formulated and adopted this Archival Policy (the "Policy") to comply with the provisions of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 and to ensure greater transparency.

The said policy shall be effective from 1st December, 2015.

POLICY

Taking into account the aforesaid provisions and other applicable legal provisions, the policy on archival of disclosures made to the stock exchange(s) is being made as under:

- The disclosure of material events shall be hosted and retained on the Company's website for a minimum period of 5(five) years and thereafter in the archives of the Company for an additional period of 1(One) year.
- These disclosures, unless otherwise mentioned in the Act itself, shall be hosted on the website for the specified period and thereafter shall be moved/ transferred to Archives folders under the respective heads/sub-folders.
- The contents of the Archived documents shall be accessible to CFO or CS only.
- The archival documents shall be not be removed or destroyed or deleted from the website without the prior written approval by CFO or CS of the Company.
- The Archival Policy will be available on the website of the Company - www.ashikagroup.com

POLICY REVIEW

The Board of Directors authorizes Ms. Anju Mundhra, Executive Director (Legal) & Company Secretary to make such alterations to this Policy as considered appropriate, subject, however, to the condition that such alterations shall not be inconsistent with the provisions of the Regulations, 2015 and any amendment thereto from time to time.
